

MALMESBURY TOWN COUNCIL

Minutes of the **Policy and Resources** Committee Meeting

Held in Malmesbury Town Hall on **Wednesday 7th March 2024 at 7 pm**

Present; Cllrs S D'Arcy, W Jones, R Hastings, P Exton, L Crawford-Price, J Slade, G Grant & C Ritchie

Also present: Claire Mann (Town Clerk)

PR/24/18 To receive Declarations of Interest

None declared.

PR/24/19 To receive apologies

Apologies received from Cllr Smith.

PR/24/20 Public Question Time in respect of items included in this agenda.

None received.

PR/24/21 To approve minutes of the meeting held on the 7th February.

Cllr Grant reported that he had written to Persimmon Homes and that various meetings have taken place between the School, Persimmon and himself. The formulation of a working group will be added to the next agenda to progress relationship with stakeholders.

The minutes were approved and signed as a correct record.

PR/24/22 To receive income expenditure report and note accompanying summary.

The report was noted. Cllr D'Arcy stated that a 'forecast' column could be included in month 6 for the next financial year. It was also noted that the first tranche of the Generating Activity Grant from Wiltshire Council needed to be spent by the 31st March

PR/24/23 To consider request from Planning & Environment Committee to spend £2,000 on Flood Consultancy work.

It was agreed to make the expenditure, Minute reference from P&E on the 30th January.

PE/24/021 To consider quotation from Chris Whitlow Associates for flood consultancy work to proposed development of Land South West of Park Road Malmesbury Estimate £2,000 plus VAT.

There is an unspent amount in budget heading Professional Fees for £1706, and addition funds may be sought from strategic planning budget allowance. It was agreed to accept the quotation and refer this as a recommendation to P&R for approval

PR/24/24 To consider application for Premises Licence in the Cloister Gardens

It was resolved to make an application for a premises licence in the Cloister gardens. This will ensure that up to 750 people could attend events where there is a cap at 499 with a Temporary Event Notice and that several Community Organisations would benefit from this.

PR/24/25 To consider grant funding requests from Age UK Wiltshire, Carer Support Wiltshire (further information received since last meeting) and Malmesbury Flood Working Group.

Following discussion it was resolved that £200 will be allocated to Age UK Wiltshire, £200 be allocated to Carer Support Wiltshire but that they should also approach the Malmesbury Area

Board, Community Area Trust, League of Friends and Warden & Freemen for assistance and that £500 be allocated to the Flood Working Group but that to also request that they approach St Paul Malmesbury Without Parish Council and the Environment Agency for financial help.

PR/24/26 To consider MTC response to Dorset & Wiltshire Fire & Rescue Authority – consultation of draft Community Safety Plan 2024-28.

It was agreed that Cllr Slade will lead on this. The draft response will be considered at the next policy & Resources meeting.

PR/24/27 To exclude press and public due to Commercial & personnel sensitivity.

It was resolved to exclude the Press and Public from the remainder of the meeting.

PR/24/28 To consider recommendation from Personnel Sub-Committee.

The recommendation was noted and approved. The Information Centre will open on a Saturday and a Sunday throughout the Summer and this will be offered to existing staff before advertising externally. Casual staff covering a Thursday will be taken on as permanent staff.

PR/24/29 To consider room use by groups which members of the public have raised.

It was reported by members and staff members that concerns have been raised about Malmesbury Debates. Following discussion it was resolved that they will be told that they may no longer book the Town Hall for their meetings.

Meeting closed at 9.05pm